Position:
President

Term:
1 year

Description:

The president is a BCCI board certified chaplain who is responsible for ensuring that the board of directors and its members are:
   a. Aware of and able to fulfill their governance responsibilities, in compliance with applicable laws and bylaws
   b. Able to conduct board business effectively and efficiently
   c. Accountable for their performance

The president is accountable to the board of directors and membership.

Specific Duties and Responsibilities:

   a. Oversees board and Executive Committee meetings
   b. In collaboration with the CEO, prepares the agenda for the board and Executive Committee meetings
   c. Serves as one of the signing officers for certain documents on behalf of the board of directors
   d. Provides direction and support to board of directors
   e. Serves as an ex-officio member of all committees
   f. Works in partnership with the CEO to make sure board resolutions are carried out
   g. Appoints all committee chairs with the advice and consent of the board and, with the CEO, recommends who will serve on committees
   h. Acts as spokesperson for APC
   i. Ensures representation of APC to other groups and entities
   j. Ensures that structures and procedures are in place for effective recruitment, training and evaluation of board members
   k. Ensures that structures and procedures are in place for securing the resources required by the association
   l. Establishes, or proposes the establishment of, committees, and may assign tasks and delegate responsibilities to committees and/or directors
   m. Oversees searches for a new chief executive
   n. Commits to make an annual financial contribution to APC