

## **DISTINGUISHED SERVICE AWARD**

This award is given to any individual and/or organizations who may or may not be a member of the Association of Professional Chaplains, who either was exemplified or promoted the standards of professional chaplaincy.

### **CRITERIA:**

1. Nominee may be (but not limited to) a pastoral care provider, clergy, layperson, systems supervisor and/or administrator, researcher, theologian, educator, faith group official, benefactor, author, physician or other healthcare professional, etc.
2. Nominee must have made a significant contribution in promoting the standards of professional chaplaincy or in advancing pastoral care that impacts upon the advance of clinical chaplaincy.

### **PROCESS OF NOMINATION:**

1. Nominations for the APC Distinguished Service Award must be made and sponsored by a Board Certified Chaplain in good standing of the APC.
2. Nominations must be made in the form of the following materials compiled and submitted to the office of the Association of Professional Chaplains:
  - a. A cover letter of nomination from the sponsoring Board Certified Chaplain of the Association of Professional Chaplains.
  - b. A 1 to 3 page summary statement (from the sponsoring BCC) of the nominee's contributions relevant to professional chaplaincy.
  - c. A one-page biographical summary of the nominee.
  - d. At least two additional letters in support of the nomination citing the nominee's contribution(s) to pastoral care relevant to chaplaincy.
    - One of these additional letters in support of the nomination must be from an APC member other than the BCC making the nomination.
    - The other letter in support of the nomination must be from a non-chaplain individual familiar with the nominee's relevant work and contribution.
3. A Board Certified Chaplain may in subsequent years make the nomination of a person previously considered but not selected for this award or nominate a previous awardee who may have since made some additional outstanding contribution to professional chaplaincy.

### **PROCESS OF SELECTION:**

1. Nominees will be reviewed by the Membership Services Council with recommendations for final approval by the APC Board. Upon Board approval, the Chair of the Membership Services Council and the APC Office will communicate appropriately to all awardees.
2. Individuals who made nominations of persons who were not selected will be informed by the APC office.